

FALLEN LEAF LAKE COMMUNITY SERVICES DISTRICT

Saturday, May 28, 2022
Community Building “Old Store”
Fallen Leaf Lake, CA
Tele/Video Conference
11:00 AM Open Session
1:00 PM Closed Session
2:00 PM Open Session

MEETING OPENED

President Cathcart called the meeting to order at 11:02 am

ROLL CALL

President Cathcart, Director Casey and Director Hart in person
Director Malley and Director G. Calof via tele/video conference.

PLEDGE OF ALLEGIANCE

Chief Gerren led us in the pledge of allegiance.

Public Comments: An Opportunity for Public Comments Regarding Items **Not On** the Agenda. *(Note: Comments Will Be Limited to Two Minutes. Board Members Will Not Respond or Engage in Discussion with Those Making Comments.)*

Andy Anderson wanted to thank Bill Neidig for the community building, improvements

Jeff Campen asked about a cabin that the Forest Service took down during the Caldor Fire and would like to know more about it. Also, he wanted to thank all the fire services and especially Fallen Leaf Fire during the Caldor Fire. Director Hart asked Jeff what property he was referring to. Jeff Campen stated it is on the Forest Service property down past the Taggart parcel and was used in past years by the Russian institute. John Kleppe knows more information on it. President Cathcart and Fire Chief Gerren stated they will check into it and get more information.

Public Comments: An Opportunity for Public Comments Regarding Items **on** the Agenda. *(Note: Comments Will Be Limited to Two Minutes. Board Members May Respond or Engage in Discussion with Those Making Comments.)*

Peggy Laughlin asked Question 1: about the aquatic invasive species section on the minutes of last meeting and stated that it was a little confusing. She just put her boat in and was charged \$40.00 from TRPA. She understands why but has a concern that we are not using a high standard for cleaner boats entering Fallen Leaf Lake anymore. Are we using the boat wash and wanted to make sure that nothing has changed and that we are not down grading to accommodate the invasive species that are coming in from Lake Tahoe? Question 2: There was once a sign for the decibel and is a requirement by the State or TRPA and has not been on the board, down by the launch

ramp, for several years. 1) Director Casey reported that the AIS standard has not been compromised at all. The TRPA has been collecting this fee around Lake Tahoe for almost a decade and we were overlooked. They are just now getting around to collecting this fee from us. 2) Director Casey also reported that they will make sure the decibel sign gets posted back up on the Launch Ramp board to put people on notice about the noise and decibel level(s).

Jeff Campen wanted to point out a few items on the Fire Chief's contracts. One is that it was very difficult for the Board to find comparable for our type of district and in his opinion, it comes down to what the Chief is doing on the job, for the community, what the Board asks of him, along with other entities and his overall performance on the job. He feels the Chief is stiller in all categories. Also, the contract that has been developed is so superior to what we have had and have developed it in such a short period of time. I support fully what the Board is responsible for and has proposed. Also, this is a 4-year contract and Chief Gary will then be retiring. I think it is not too soon to start a recruitment effort for a replacement, and in that regard, I would suggest to the Board that they have a statement that what they have done with the contract, and the individual, does not set a precedence for future employment of a Fire Chief for the Fallen Leaf Lake CSD.

Director Hart asked if this is the time for the public to make comments or asks questions regarding the two contracts that are stipulated in closed session. President Cathcart said yes.

Eva stated that she had concerns as a community member and wanted to know if the Board has taken into account the LAFCO report that has come out and where the Fallen Leaf Lake is a deficient department based on the MSR study=. Has that been looked at? Director Casey stated yes and that the Board has studied it carefully. If you look at that report, it is basically a snapshot from when Chief Gerren arrived in 2010 and that is what this department looked like at the time. Eva stated that the report is from 2020. Director Casey stated he knows it is and LAFCO is required every 10 years to put a report out. Eva asked if the report was generated for anything that the district has done. Director Casey reported essentially yes. They have several things in that report, but as far as the fire department, they are talking about the threat of not being able to continue in business because of the funds that we have are so small. The AB8 funds that we get is the smallest in all El Dorado County and when Chief Gerren arrived it was \$24,000 a year. It is now about \$40,000 a year and you cannot run a fire department on \$40,000 a year. LAFCO was also looking at the monies that come in from special fire tax that was approximately \$210,000 which total about \$250,000. With those two funds we are trying to run a modern-day fire department. That is why Chief Gerren went out and found other sources of income so we could operate a modern-day fire department. Eva asked is that not part of his job. Director Casey reported that Chief Gerren tried to save the fire department from going under and yes to her question.

Charlie Marx had a couple of questions regarding the Chief's contract. Question 1 is a new item that should be considered. The core revenues that come into the fire department are inadequate to run the department the way the majority of the community wants it run. Our Chief was able to find an additional source of revenue and that is being reimbursed for the cost to supply strike teams to assist with fires throughout that State with the OES. My understanding is that reimbursement rate is based on a percentage of the compensation to the employees and is designed to reimburse the department for its expenses on the wear and tear of its equipment that is provided as part of its

strike teams. He is assuming that we have found a way to literally monetize that reimbursement in a way that it does not impact us in a way in replacing equipment that is worn out through our participation in strike teams. I just want to make sure that is clear of what we are doing and have we thought that through. For instance, are we going to have to replace engines on a faster cycle because of their participation in this and if that is the case, where are the funds coming from that? If they are coming through grants, great, then it becomes a win for us. Plus, I understand that this is a balancing act for the community, but we need to be looking at these different things and how they impact our bottom line. Because at the end of the day, we are scored as far as financial liability is because strike team revenue is not considered to be a regular source of revenue. We only have those regular two sources of revenue which is \$250,000, which is not going to go very far in this community. Realistically this State is going to keep burning up and probably going to be strike teams every year for the foreseeable future. This brings me to point 2. We have a contract, as I understand it, if it is completed with the Chief, he will be here for another 5 years and then plans to retire. What are we going to do in the meantime to make sure the institutional knowledge that the Chief has about how to run a program like this stays behind? It's not comfortable for me to know that one person has this knowledge, and it is uncomfortable for me to know that he passes it on to another person in the fire department, say Assistant Chief. This is something the Board or a committee of the Board knows how to run, knows how to do so we can backstop when the day comes when we hire a new fire chief from outside the area that is completely unfamiliar with how this department is run, or an assistant chief moves up, but then is able to get another job and if that institutional knowledge leaves us, we have a problem. So, I suggest a formation of a committee to figure out how we are doing all the complicated paperwork that goes with providing strike teams and with that to be able to replicate it in a way that it makes sense to the community. Director Casey responded that is the reason why he put his first motion in place. Not sure if you read the motion that I do plan to make. One of the things that I feel is important is the community be involved in the understanding and management of the money that comes in from strike team actions. It is exactly as you say that the use goes responsibly to the replacement of the equipment and whatever else is necessary to keep the department safe and operating with safe equipment. President Cathcart stated that part of the future is how to choose any new chief wisely that will accomplish the purposes that we all know to serve our community well and the passing of the institutional knowledge as well.

Ruth Rich asked for clarification in the contract if the employment term is a year or seasonal. Also, if strike team revenue is liberated to the degree that it can fund the increase in salary for the Fire Chief. My understanding is that it is more specifically related to equipment, replacement costs and employees out on the fire and the employees covering at home. Did we get an answer to that? President Cathcart responded that Chief Gerren's employment is considered annual not seasonal. The fire department on a regular basis with full employees and operation, is on a shorter seasonal basis. The Chief's activities are described in both the papers in the packet, and in his contract are activities that are undertaken throughout year. On the strike team revenue, our view is, there are ways in measuring the amounts that we are entitled to be reimbursed and there are ways under the law that we can spend the strike team funds that we do receive that are not necessarily co-extensive. Director Casey reported that there is no stricture on the way that the money is spent. Basically, that money is earned and paid for services rendered, and I am not aware of any requirements beyond that on how it is spent.

Ruth Rich was asked by John to read his text. If the marina improvements come up to please ask where the design specs are. That is the only way a quality product is provided equally and bid upon. Meaning the third and fourth gangway loading dock slips. Chief Gerren responded that John is referencing the improvements that we got the grant from Cal Parks for \$177,000, that needs to be spent by 2024. John and another Company gave us bids last year, but then COVID happened and completely stalled everything. He spoke with John this past week and they are going to rebid, but in the process, John mentioned a couple of engineers to do a load study and a design. I'm going to get those done and then resubmit for bids again for that project. President Cathcart asked if the resubmitted bids have essentially a design concept or design set of plans and specifications. Chief Gerren responded yes, a design set of plans and specifications.

John Kleppe stated he read the audit of 2018-19, regarding the excess money of the strike team that was in question by the auditor. Has that been resolved with the auditors? President Cathcart responded that Andy Anderson wrote a letter that was included in the board packet regarding "The Audit". Andy Anderson reviewed with the Board and public the letter he wrote. The Board's answer to John's questions was that the Fallen Leaf Lake CSD believes it is in full compliance with all the requirements of the Audit's opinions and recommendations and that OES has never asked to be reimbursed.

Director Hart reported in the board packet is a very comprehensive letter by Director Casey and a letter from Glen Adams. Also, a letter from Jeff Landis (not included in board packet). Now is the time for comments on the Fire Chief's and General Manager's contract.

Ruth Rich read bullet point 10 on the Fire Chief's Exhibit "A" and asked if the community is supposed to ask the Chief to attend meetings; Ruth also read bullet point 11 on the Fire Chief's Exhibit "A" and asked is it still a volunteer fire department or not and she read bullet point 12 on the Fire Chief's Exhibit "A" and asked is the CSD Board responsible for this strategic plan or is it part of the committee the Board is talking about. President Cathcart responded that Chief Gerren has been exemplary in community involvement in helping the community and with the different associations within the Fallen Leaf Lake. Chief Gerren responded that he is always available for any of the homeowners' groups, west side and on the east side. He talked about the Fire Wise program that is about to start and will talk about it more under his report. President Cathcart reported that Chief Gerren will be helping them with a strategic plan and there is currently a strategic plan in place. The current strategic plan will be reviewed and modified for a current updated strategic plan. Chief Gerren reported that the new updated strategic plan will be on the new updated website, along with the Standard Operating Procedures for the fire department. Chief Gerren reported that we are still considered a volunteer fire department and legally we are a combination fire department, paid and volunteer.

Ruth Rich read bullet point 5 on the General Manager's Exhibit "A" and asked is the Fallen Leaf Foundation back in action. Ruth also read bullet point 13 of the General Manager's Exhibit "A" and asked who the Finance Committee of the Board is and who is on it. Andy Anderson, treasurer of the Foundation responded the Fallen Leaf Foundation it is still an entity that is valid under their 501C3. He has kept it going because he thought they would need it to do more fire protection on the west side than we have. The foundation is there if there is a useful purpose for it and approximately \$2,000 is still in the account. President Cathcart stated that the Foundation is a very

valuable entity in terms of seeking funding for various projects and one of the formulating principles was, it could undertake projects without burdening the board and other bodies that might be beholden under the Brown Act with superfluous issues. If it is going to be used is to go back through the by-laws, set up a board of directors to have meetings and minutes, etc. Ruth responded that if the Foundation is active that it can be a conflict with the Fallen Leaf Lake Basin Protection Coalition. President Cathcart also responded to Ruth's question regarding Finance Committee and that there is no separate Finance Committee at the moment.

Peggy Laughlin had a question regarding the use of the equipment for the strike teams, long term costs and maintenance and if the CSD is prepared for the capital outlay to replace and maintain. Also, her concern is about the winter and summer season. What happens in winter? The summer is clear that the Fire Chief is a full-time job and General Manager is piggy backed on that. Would like more clarification for what goes on in the winter, along with the concern regarding the fires that we have had appear to go longer into winter and start earlier in spring to have the Fire Chief present or have employees present. What are the services that will be remaining on-site for the community during a November or December fire? Such as starting sooner in mid-April and staying later from 5 months to 6 months and feels that there would be more of a need for that. Chief Gerren responded that we are at 6 months now. We went on duty on May 1, 2022 and have been working over the past few years into the last day of October to mid-November. We adjust our time here based on the fire conditions here and around the Lake Tahoe area. People are also available during the winter to come in and check on the vehicles and the station and we have even gone out on some strike teams in December. We have maintenance going on, on the apparatus during the winter months. Chief Gerren went on to report that his duties in the winter are extensive, such as dealing with board matters, making sure fire equipment gets fixed during the winter to have all equipment up to date, in service and working safely for the next season. His job in the summer is full time, but winter is also full time working on other matters.

Woodson Martin asked if there is a place for comment in the development of the strategic plan. President Cathcart responded that public comments would be received when the plan is finally developed, and it will be available on the website.

Bill Neidig wanted to say he was an EMT before Chief Gerren came and thinks he has done an outstanding job particularly bringing in a paramedic, which is a really big deal. Thank you very much.

ADMINISTRATIVE MATTERS

A. Approval of Agenda

President Cathcart requested item to be added to the agenda that was not on the original board packet agenda and that is to add Review Auditor Bids for Year 2021-2022. We will get this item prior to going into Closed Session. A motion was made by Director Hart to approve agenda with the addition to Review and Select Auditor for Year 2021-22 for May 28, 2022. Motion seconded by Director Casey. Motion was passed unanimously.

B. Approve Minutes of Regular Meeting of March 5, 2022

President Cathcart requested approval of the draft minutes of the March 28, 2022, meeting. There are the Draft Minutes and the Transcribed Minutes. We are reviewing and approving the draft minutes of the meeting. The recorded minutes of the meeting are available upon request and will be available on the new website. Director Hart motioned to approve draft minutes from Board Meeting March 5, 2022. Motion was seconded by Director Casey. Director Malley reported that on Item B Contract for Concessionaire with CLM-RRM approval the vote should read 4 in favor because he asked the chairman later in the meeting that he changed his vote for in favor of the contract. Director Casey stated that on 5 page of the minutes paragraph one, second sentence. We, believe, first, that there is **any validity**, should read **no validity**.... With no further comments on the draft minutes, all were in favor of the approval of the draft minutes with changes and was passed unanimously.

C. Approve Financial Reports F/Y 2021-22 through May 21, 2022

President Cathcart requested approval of the financials report for fiscal year 2021-22 through the end of May 21, 2022. Chief Gerren pointed out to the board a correction in Administration Budget vs Actual regarding line item 6001 FLL VFD 2021—22 should read \$34,500 not \$19,500 which also changes the Net Income. After discussion was held a motion was made by Director Casey to accept the Financial Reports F/Y 2021-22 through May 21, 2022, with correction. Motion was seconded by Director Malley and passed unanimously.

D. COVID-19 Report

Chief Gerren reported there had been some COVID cases in the area, but nothing current. We have a electrostatic sprayer we use to sanitize and spray everything down, at the fire station, including their gear; we sanitized the offices and we sanitized this room, such as tables, chairs and floor prior to its use. We adhere to all State, Federal and County guidelines to whatever is current.

E. General Manager's / Fire Chief's Report

Chief Gerren reviewed with the board his report that was included in the board packet. The following is hi-lights of his report. Since his report there has been 3 responses in our district. We have a good working relationship with CalFire and doing training for defensible space inspectors and other classes such as saw classes. Amanda Milici the Fire Adapted Communities Coordinator is getting materials and meetings together for us. Rob Kimball is currently doing the maintenance up in the green belt area above the store area. We are getting our people trained for the inspections and risk assessments for Fire Wise USA. We have a good staff of interns and paid personnel. The fire boat is complete we are just waiting on a motor. All apparatus has had maintenance done during the winter and everything is up and running. Working on an AOP with all the Fire Chiefs with the USFS. The BBQ is back and scheduled for July 2, 2022, after the board meeting starting at 1:30 pm beginning with the Boat Races. The Wine Tasting Event is scheduled for July 30, 2022, at 5:00 pm. We processed a claim with FEMA for the Caldor Fire for extra costs we incurred for labor and vehicle usage, which has been approved, we are just waiting on the

funds. All our strike teams and any funds we were waiting for the previous year have all been received. We applied with the County for funding from the American Rescue Plan Act of 2021. The County Fire Chief's Association were awarded \$500,000 of which we will be funded \$22,000 of those funds. Those funds can only be used for equipment that is needed for the safe operation of the district. We plan on purchasing a new washer/extractor for cleaning gear and for new uniforms. We are waiting to re-apply for the Cal Parks grant for the launch ramp and pier decking. We've applied for a Rural Fire Capacity Grant that is a 50/50 grant we apply for each year. We have also applied for a DHS Sager Grant for fulltime personnel for the next three years and a DHS AFG Grant for the purchase of SCBA's to replace our existing SCBA's. Director Hart asked when we do retire our old SCBA's that we donate them to a fire department in need. Chief Gerren stated yes, we will do that. I've applied to the County for TOT funding for a recommended dollar amount of \$574,000 to purchase equipment only. Looking at a new type 6 apparatus, 2 purpose built quick attack UTV's for fire and medical rescue and a new Life Pak 15 for our ALS system. The Chief then gave a slideshow of the new website design for the Board and public to view and see how user friendly it will be. Chief went on to report we are complying with the State of California and our auditing firm to post an additional website link to the California State Controller's Office Financial Report [SCO | Special Districts' Financial Transactions Report \(ca.gov\)](#) District Compensation Report: [GCC : Fallen Leaf Lake Community Services District \(2020\) << Special Districts \(ca.gov\)](#). Chief reported on the Fire Wise USA Program <https://www.nfpa.org/Public-Education/Fire-causes-and-risks/Wildfire/Firewise-USA/Become-a-Firewise-USA-site> and how we are committed to the program, along with the responsibilities of the community and fire department. Also, he shared information from the California Department of Insurance offering discounts [Insurers Currently Offering Discounts \(ca.gov\)](#). Chief stated he has noticed how people are working around their homes clearing out brush, etc. and wanted to say to keep up the good work. Our guys, also, have been out doing clearing around the road areas. We worked in conjunction with CalFire, USFS and Fallen Leaf Fire putting together an agreement for the removal of slash piles in the Fallen Leaf Lake area. However, the project for slash pile removal in our area has unfortunately been placed on hold by the USFS for 90 days to do a study. We continue to provide PRC 4291 inspection and agree working with the USFS on permitted properties to provide inspections. Rob Kimball is doing our chipping for us and if you have chipping to be done, place your slash on the side of the road and he will get to it. He will also work up on Stanford Hill for us. He has already done a lot of work for us since May 1, 2022. We have not started working on the cabins where you have to walk in, but we will start soon. Chief gave an update on the cell tower which is to be finished this summer and the AT&T Fiber is currently on hold from Liberty Electric. The next board meetings are scheduled for July 2, 2022, September 3, 2022, and December 3, 2022. All these meeting will be at the community building via teleconference except for the December meeting which will be held via teleconference only. Lastly, the store and marina are open for 2022. The chipping is done on both sides of the lake. The status on the breakwater is the inside breakwater is complete, but the outside John will be working on it in the next few days.

F. President's Report

President Cathcart reported a lot has been done since December and I want to thank the board and everyone for their work.

G. Concessionaire Report

Tom Melendez stated that they continue to follow COVID State, Local and Federal guidelines. Also, the staff has 3 questions that they must answer prior to coming to work as it relates to COVID. Whether they have a cold or COVID they are instructed to stay home. There are 2 new platoon boats in the marina along with 3 fishing boats, and kayaks. Six people are trained in the TRPA regulations. The marina operations are going well. The store is the best it's been was stated by a resident of the community. They are getting their produce from the same people that Stanford Camp uses. They have an employee that caters to residence of the community only, helping them with needs from the store, etc. Staff are trained in hospitality this year, not just customer service, to help the community to feel welcomed and more at home. Recommendations are always welcomed. The kitchen has expanded menu with requests for some of the old standbys from previous seasons, such as chili, tuna melts and chicken sandwiches. They also have replaced several of the picnic tables and bringing in stronger, sturdier outdoor picnic seating. Hours for the store are 8 am to 4 pm and the marina from 8 am to 6 pm. Wine and beer will not be sold at the store this year. (The audio was unclear to hear exactly)

H. Voting Rights Committee Report / Communications Report

Director Casey reported that voting rights is not looking good, for reasons that Senator McGuire is not in favor of our bill. Trying to see if LAFCO will work with us. Andy Anderson did report that a meeting is still being held with LAFCO for June 17, 2022, so there is still hope. Director Casey reported our Lobbyist, Nat is no longer on retainer, but will keep us informed if something new arises. Even though things are on hold, we will continue to push this issue. (The audio was unclear during this report)

I. Boating Safety Report

Director Casey reported he submitted a Report of Boating Safety Committee in the board packet for all to read. Other than that, nothing more to report.

J. JPA Report

President Cathcart reported that the JPA (Joint Powers Agreement) is responsible for arranging and coordinating emergency medical access, services, transportation in the Basin and Tahoe regional area as well. We are among several agencies that are a part this JPA. Currently, they are up and running in a new location off of Lake Tahoe Blvd. (US Hwy 50) in what was considered the old original jail.

OLD BUSINESS

ITEM A will be REVIEWED IN CLOSED SESSION

A. Contract for Fire Chief and General Manager

B. Contract for Concessionaire Vista Recreation / CLM-RRM

Director Hart reported that this item was voted on last meeting and bringing back for transparency purposes to vote on the Contract with all the exhibits. Director Hart made a

motion to approve said contract with all the exhibits attached. Director Malley seconded motion. With no further discussion motion was passed unanimously.

C. Fallen Leaf Lake Basin Protection Coalition

President Cathcart reported that Director Hart will be on the board of the Coalition as an individual capacity and will report back to the board on the activities of the Coalition.

NEW BUSINESS

A. 2022-2023 Fire Department Salary Schedule for On-Duty Personnel and OES 2022-2023 Salary Schedule

Chief Gerren reported that this item was recommended by the State Auditor and are salary schedules for the Fire Department and OES. Director Hart motioned to approve the 2022-2023 Fire Department Salary Schedule for On-Duty Personnel and OES 2022-23 Salary Schedule. Motion was seconded by Director Casey. Chief Gerren reported there was a typographical error on the OES 2021 Salary Survey – FD should read OES 2022 Salary Survey - FD. Director Malley motion to approve the 2022-2023 Fire Department Salary Schedule for On-Duty Personnel and OES 2022-2023 Salary Schedule as amended. Motion seconded by Director Casey and passed unanimously.

B. Resolution 2022-2 Identifying the Terms and Conditions for Fire Department Response Away from their Official Duty Station and Assigned to an Emergency Incident

C. Resolution 2022-3 Authorizing Overtime and Portal to Portal Pay for Employees Assigned to an Emergency Incident

D. Resolution 2022-4 Approving Compensation for Personnel Away from their Official Duty Station and Assigned to an Emergency Incident

President Cathcart requested that items B, C and D to be considered as a consent item. Chief Gerren reported that the Resolutions 2002-2 through 2022-4 are resolutions that were recommended by the State Auditor and prepared by counsel, and we have been voting on these resolutions for the past several years and have been updated by dates and resolution numbers for this year. Motion was made by Director Malley to approve all three Resolutions 2022-2, 2022-3 and 2022-4. Director Hart seconded motion. After a brief discussion was held motion was passed unanimously.

E. 2022-2023 Preliminary Budgets for Administration, Parks and Recreation and Fire Department

Chief Gerren presented to the Board 2022-2023 Preliminary Budgets for Administration, Parks and Recreation and Fire Department. Motion was made by Director Casey to approve said Preliminary Budgets for 2022-2023. Motion was seconded by Director Hart. After full discussion was held for Administration, Parks and Recreation and Fire Department motion was passed unanimously.

F. Resolution 2022-5 Declaring and Election to be held in its Jurisdiction Consolidation with Other Districts Requesting Elections Service.

President Cathcart presented to the Board Resolution 2022-5 Declaring an Election to be held in its Jurisdiction Consolidation with Other Districts Requesting Elections Service. The

election is to fill two board position that will be up for election in November. Mike Casey and Bruce Hart are up for re-election. Motion was made by Director Malley and seconded by Director Casey. After discussion motion was passed unanimously.

G. Resolution 2022-6 for the 2022-23 Appropriation Limitation (1979 Gann Spending Limit Initiative)

Chief Gerren presented to the Board Resolution 2022-6 for the 2022-23 Appropriation Limitation (1979 Gann Spending Limit Initiative) that is done annual prior to approving the budget for 2022-23. Motion was made by Director Hart to approve Resolution 2022-6 and seconded by Director Casey. After discussion motion was passed unanimously.

H. Consideration and Possible Approval of Renewed Legal Services Agreement

President Cathcart presented to the Board the Contract for Artiano Shinoff Law Firm to approve extending their contract. Paul Carrelli is the attorney with the law firm who represents us and has done a good job over the years taking care of our legal needs whenever requested. Motion was made by Director Casey to approve the renewal of the contract for Artiano Shinoff Law Firm. Motion was seconded by Director Hart and passed unanimously.

Item Added to Agenda

Review of Auditor Bids and Selection of Auditor/CPA for Audit Year 2021-2022

Chief Gerren reviewed with the Board to bids for auditor/CPA selection for audit year 2021-2022. Bid one was from Kelly Shiromizu, CPA under Robert W. Johnson who has done our audit in the past under the guidance of Robert W. Johnson, who has since passed away, in the amount of \$10,310. Bid two is from Fechter & Company, certified public accountants, who are in Sacramento and per Scott German, CPA of the company, has taken on many clients from Robert W. Johnson's firm. Their fee for the auditing 2021-22 year is \$10,100. Chief Gerren recommended we retain Fechter & Company as our auditor. Kelly Shiromizu, CPA stated they are too busy to work on items we need during the year. Chief Gerren requested bids from local accountants/ CPAs in the area and many are not taking on new clients and/ or did not respond. Director Casey motioned to move from Kelly Shiromizu, CPA under Robert W. Johnson, an accounting corporation to Fechter & Company, certified public accountants for audit year 2021-22 in the amount of \$10,100. Motion was seconded by Director Malley. After full discussion motion was passed unanimously.

President Cathcart called to order a Closed Session at 1:26 pm

President Cathcart called to order to Resume Open Session at 2:04 pm

ROLL CALL

President Cathcart, Director Casey and Director Hart in person
Director Malley and Director G. Calof via tele/video conference

Report Out of Closed Session

OLD BUSINESS

A. Contract for Fire Chief and General Manager

President Cathcart reported that the Board is ready to vote on the two contracts, Fire Chief Contract and the General Manager Contract. Director Casey referred to his Proposal for Employment Contracts between the CSD and Chief Gerren, including compensation and bonus amounts based on benefits conferred on the Fallen Leaf Community due to the success of the Strike Team Program and other activities that was include in the board packet. He referred to page 5 of the memorandum.

Director Casey made a motion that the CSD Board consider creating a Committee of the Board to study and make recommendations with respect to the allocation of future funds produced through the efforts of Strike Teams under the management and control of the Fallen Leaf Lake Fire Department, subject to the condition that any use or commitment to use any such funds for purposes other than fire department related capital and/or operational expenses be first designated by an approved motion by the then Board of Directors of the CSD as “surplus to money needed by the Fire Department to cover capital and/or operating costs” and subject to the further condition that the Fire Chief shall be a permanent voting member of such committee. Motion was seconded by Director Hart. After a full discussion motion was passed unanimously

Director Casey made a motion that Chief Gerren’s contract as Fire Chief be amended, retroactive to May 1, 2021, to read exactly as was distributed in the board packet, which is the proposed contract together with the duties and responsibilities of the Chief as spelled out in Exhibit “A” of that contract. Motion was seconded by Director Malley. After a full discussion motion was passed 3 to 2.

Director Casey made a motion that Chief Gerren’s contract as General Manager be amended, retroactive to May 1, 2021, to read exactly as was distributed in the board packet, which is the proposed contract together with the duties and responsibility of the General Manager as spelled out in Exhibit “A” of that contract. Motion was second by Director Malley. After a full discussion motion was passed 3 to 2.

Director Casey made note that Chief Gerren is only entitled to 1 day of sick time equaling to 12 sick days per year and Director Malley made note that Chief Gerren is entitled to one car for both positions of Fire Chief and General Manager.

With no other further business, President Cathcart adjourned the meeting at 2:18 pm.